

Education Directorate  
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**Education Directorate**

**Statutory Consultation on a proposal to establish a new stage of education in a school – new additional support class (ASC) provision within Dalgety Bay Primary School, Dalgety Bay**

**Public Meeting**  
Dalgety Bay Primary School – Thursday 23 January 2025 6-7pm

**Shelagh McLean**  
Head of Service

**Jackie Funnell**  
Education Manager

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**Agenda**

Background, rationale and implications in respect of the proposal to establish a new ASC provision, consisting of 2 classes, in Dalgety Bay Primary School, from Monday 18 August 2025.

Consultation Process and Timeline

Questions

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**Context**

- Our ambition is to manage schools with suitable and efficient learning environments to meet the needs of all our learners now and in the future.
- The main driver for the establishment of a new ASC provision to serve the South & West of Fife is the current and projected number of pupils requiring this enhanced support provision across this area.
- A review of the number of Additional Support Class places was carried out to ascertain:
  - the number of current pupils with additional support needs (ASN) across Fife requiring enhanced support within an additional support class (ASC) provision
  - the locality of the current ASC provision, and
  - the projected number of pupils who could require this provision in the next 10 years.
- The review determined that the number of places per pupil population provided across Fife varied
- The addition of new housing across the wider Dunfermline & West Fife area means there are currently fewer places per pupil population available across the Dunfermline & West Fife area compared to other areas of Fife, therefore the proposal to establish a new provision was created.

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**The Proposal**

- Create a new Additional Support Class (ASC) provision from Monday 19 August 2025
- Space has been identified within Dalgety Bay Primary School to create this provision
- The provision will have its own dedicated entrance area, 2 classrooms, access to a secure quad area and accessible toilet facilities.
- The facility will accommodate up to 20 pupils.
- Existing pupils accessing Cairneyhill or Pitreavie Primary School will not require to relocate to the provision in Dalgety Bay Primary School, unless the team around the child agrees that a change of placement to the new provision would be of benefit
- Adaptations to the building would be made over the summer holiday period July – August 2025.

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**Existing ASC Provision Across Dunfermline & West Fife Area (within Cairneyhill and Pitreavie Primary Schools)**

Legend

■ Existing ASC Provision  
 ■ Cairneyhill Primary School  
 ■ Pitreavie Primary School

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**Impact on Dalgety Bay Primary School**

School Roll Projections for Dalgety Bay Primary School

The school roll projections for Dalgety Bay Primary School, for the next 10 years, are as follows (based on the 2023 census figures):

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
School roll	247	236	207	185	168	155	152	152	145	145	147
Classes Required	10	9	8	8	7	7	7	7	6	6	6
Current Capacity (classes)	14	14	14	14	14	14	14	14	14	14	14

One development site – Fulmar Way for 35 units – has been factored into the school roll projections above

The school roll is set to decline

The proposal will reduce the capacity of the school from 14 classes to 12, with no impact on the multi-purpose areas across the school

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**Proposed Layout of New ASC Provision in Dalgety Bay PS**  
DO NOT SCALE

REV. A - SEP. 2009  
REV. B - JUN. 2011  
REV. C - AUG. 2012  
REV. D - OCT. 2013

**DALGETY BAY PRIMARY SCHOOL**  
UPRN: 001070

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**Locality that new provision will support – Inverkeithing High School Cluster**

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Scale: 1:200,000

Prepared by: A022424  
Checked: A022424  
Printing Date: 22 October 2024

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**Educational Benefits**

As part of the Schools (Consultation) (Scotland) Act 2010, the local authority must prepare an educational benefits statement which includes the likely effects of a relevant proposal. The educational benefits of this proposal include:

Benefit for the pupils of Dalgety Bay Primary School

1. Mainstream provision and allocation of resources will not be affected by the establishment of this enhanced provision.
2. Mainstream pupils will still have access to targeted interventions, Pupil Support Assistants and a Support For Learning teacher, to ensure their needs are met effectively.
3. Children within the Inverkeithing High School cluster who require access to an enhanced provision can attend a provision in the heart of their community.
4. The creation of this provision supports the understanding of inclusive education – providing opportunities for children, and the community, to appreciate diversity, recognise and value the potential in everyone.
5. A mutual understanding creates a culture of acceptance and reduces the stigma often associated with learning disabilities. This includes interaction with peers of diverse abilities, which will encourage meaningful friendships, team building and co-operation.
6. Opportunities for integration into the wider school community will be promoted and offered where appropriate, ensuring that children feel part of the Dalgety Bay School community.

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**Consultation Process**

Statutory consultation in accordance with the Schools (Consultation) (Scotland) Act 2010

Council required to consult for a minimum of 30 school days

Statutory consultation period – Tuesday 7 January 2025 to Friday 21 February 2025

Public Meeting – Thursday 23 January 2025 at Dalgety Bay Primary School

Pupil consultation with a range of pupils from P4-P7 in Dalgety Bay Primary School as well as pupils within the ASC provision in both Cairneyhill and Pitreavie Primary Schools

Education Scotland involvement

Consultation Report

Decision by Cabinet Committee on 29 May 2025.

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**Timeline**

Thursday 5 December 2024	Consultation proposal considered by Cabinet Committee
Monday 6 January 2025	Parents and other statutory consultees to receive letters informing them of the dates for the statutory consultation.
Tuesday 7 January 2025	Consultation live Tuesday 7 January to Friday 21 February
Tuesday 7 January – Friday 21 February 2025	Consultation period (31 school days)
Meetings	<b>Public meeting</b> Thursday 23 January 2025 at 6-7 pm at Dalgety Bay Primary School <b>Drop-in sessions</b> Thursday 23 January 2025 at Dalgety Bay Primary School at 8.45-9.30 am, 2.45-3.30 pm and 5-6 pm before the public meeting
Friday 21 February 2025	Consultation close
Friday 26 February 2025	Fife Council to submit Consultation Report to Education Scotland
Monday 3 March – Friday 21 March 2025	Education Scotland (3 weeks to visit the school, review the proposal document and responses and write their report)
Monday 24 March 2025	Report received back from Education Scotland
Monday 7 April – Friday 18 April 2025	Sign off report from Education Scotland
Tuesday 8 May 2025	Publish Consultation Report, in conjunction with Education Scotland (clear 3 weeks before committee is due to take decision)
Thursday 29 May 2025	Cabinet Committee to discuss Final Consultation Report and make decision.

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**Discussion**

**Have your say at**

<http://www.fife.gov.uk/DalgetyBayASCestablishment>

OR

send comments to:  
[sustainablechoolestate.enquiries@fife.gov.uk](mailto:sustainablechoolestate.enquiries@fife.gov.uk)

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- New Inverkeithing SW Fife High School
- Strathellan Primary School Additional Support Class Provision Consultation
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